

# Humboldt Bay Fire Joint Powers Authority

## Board of Directors Special Meeting Agenda

Jo Ann Gath, Chair - Ed DeWald, Vice Chair – Kim Bergel, Secretary- Austin Allison, Director

533 C Street Eureka, CA 95501

**September 20, 2017**

4:15 pm Humboldt Bay Fire Conference Room

1. **Call to Order**

2. **Pledge of Allegiance**

3. **Attendance**

4. **Approval of the Agenda**

5. **Consent Calendar**

- A. Budget & Financials: Receive and Approve August 2017
- B. Minutes: August 9<sup>th</sup> & September 6<sup>th</sup>

6. **Public Comment**

*Members of the audience may address the Board. Please give your name and address, and observe a time limit of five minutes. Any matter newly introduced may become an agenda item for action at the next Board meeting.*

7. **Committee Reports, Discussion and Action, If Any**

- A. Budget Committee: Directors DeWald & Allison
- B. Personnel Committee: Directors Gath & Bergel

8. **Communications**

- A. COE IT presentation
- B. COE study session of HBF

9. **New Business**

- A. **Motor Vehicle Incident Recovery Billing &Collection Services and Resolution 2017-2** The Board is requested to review and approve a vendor to provide motor vehicle incident cost recovery billing for HBF and to pass Resolution 2017-2 establishing and implementing a cost recovery program to charge mitigation rates.
- B. **Amendment to 2017-2018 Fee Schedule.** The Board is requested to review and approve the proposed amendments to the 2017-2018 Fee Schedule.
- C. **Resolution 2017-3 Memorializing Commitment to Hold Management Wage Scale.** The Board is requested to review and approve Resolution 2017-3.
- D. **General Counsel Legal Services RFP Selection.** The Board is requested to review the RFPs received for General Counsel and to approve a firm.
- E. **Two Year Service Credit.** The Board is requested to approve Resolution 2017-4 granting a two year service credit for eligible employees.

## 10. Closed Session

### A. **Labor Negotiations** Pursuant To Government Code §54957.6 (a)

No report following closed session is required pursuant to §54957.1(5) if no final action is taken. The Chair will report on any action taken in closed session.

**11. Announcement of Next Regular Meeting:** The next regular meeting of the Board is scheduled for October 11, 2017 at 4:00pm.

## 12. Adjournment

All JPA Board meetings are conducted in accessible locations. If you require American Sign Language interpreters, assistive listening devices, transportation to and from the meeting site or other accommodations to participate in this meeting, these may be requested by calling (707)441-4000 no later than 72 hours in advance of the scheduled meeting time. Any writing or documents provided to a majority of the JPA Board regarding any item on this Agenda are available during normal business hours for public inspection 533 C Street, Eureka CA, or at the scheduled meeting.

Posting Statement: I hereby certify that this agenda, in its entirety, was posted at the following locations on this 15th day of September 2017 at 4:00pm.

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**Station 4:** 1016 Myrtle Ave. Eureka    **Station 5:** 3455 Harris Street, Eureka    **Eureka City Hall:** 531 K Street, Eureka

*Bill Gillespie, Fire Chief*