

Humboldt Bay Fire Joint Powers Authority

Board of Directors Regular Minutes

Jo Ann Gath, Chair - Ed DeWald, Vice Chair – Kim Bergel, Secretary- Austin Allison, Director

533 C Street Eureka, CA 95501

June 14, 2017

4:00 pm Humboldt Bay Fire Conference Room

1. Call to Order **The meeting was called to order at 4:00 p.m.** *Draft*
2. Pledge of Allegiance
3. Attendance Present: **Directors Allison, Bergel, DeWald & Gath. Fire Chief Gillespie. Deputy Chief Reynolds. Clerk Harris.**
4. Approval of the Agenda **Motion was made, seconded (DeWald/Bergel) and passed unanimously to approve the agenda.**
5. Consent Calendar
 - A. Budget & Financials: Receive and approve for May 2017
 - B. Minutes: May 18, 2017**Motion was made, seconded (Allison/DeWald) and passed unanimously to approve to consent calendar.**
6. Ceremonial
 - A. Tim Citro
 - B. Andrew Enos & Joe Wagner
7. Public Comment

Members of the audience may address the Board. Please give your name and address, and observe a time limit of five minutes. Any matter newly introduced may become an agenda item for action at the next Board meeting.

None
8. Communications
 - A. RFPs for Audit and Janitorial Services
 - B. Air Exchange FEMA Grant
 - C. Revenue Update
 - Alarm Ordinance:** The Board requested staff to bring alarm ordinance back to the next Board meeting for further discussion and explanation.
 - Crash Billing:** The Board requested staff to bring a comparison of in-house vs 3rd party billing as well as feedback from other Fire Departments that do crash billing.
 - First Responder:** The Board requested staff to bring in more information including an estimate of what type of revenue First Responder fees would create, though they were hesitant to proceed.
 - D. Audit
9. Committee Reports, Discussion and Action, If Any
 - A. Budget Committee: Directors DeWald & Allison **None**
 - B. Personnel Committee: Directors Gath & Bergel **None**
10. Old Business

- A. **2017-2018 Preliminary Budget.** The Board will be asked to review and approve the FY 2017-2018 revised preliminary budget in the amount of \$8,675,197 and to set a time and place for a public hearing on the proposed budget.

Motion was made, seconded (Allison/ DeWald) and passed unanimously with a roll call vote to approve the FY 2017-2018 preliminary budget in the amount on \$8,675,197 and set a public hearing for July 10 at 2:00 pm.

Allison: Yes
Bergel: Yes
DeWald: Yes
Gath: Yes

- B. **Deputy Chief Step Increase.** The Board is to consider authorizing a pay increase within the salary range for Deputy Chief Billy Reynolds based upon his annual evaluation. This item was previously tabled in January.

No action was taken. Deputy Chief Reynolds declined the step increase and the Board accepted his deferral.

11. Closed Session

- A. **Labor Negotiations** Pursuant To Government Code §54957.6 (a)
No report following closed session is required pursuant to §54957.1(5) if no final action is taken.
The Chair will report on any action taken in closed session.
- B. **Personnel Review** Pursuant to Government Code §54957 (b) (1)
Fire Chief: Review Public Employees Performance Evaluation, Discipline or Dismissal.
No report following closed session is required pursuant to §54957.1(5) if no final action is taken. The Chair will report on any action taken in closed session.

The Board went into closed session at 5:00pm and returned to open session at 7:32 with a report of no action from Chair Gath.

12. New Business

- A. **Fire Chief Step Increase.** The Board is to consider authorizing a pay increase within the salary range for Fire Chief Gillespie based upon his annual evaluation.

No action taken. Item tabled until next meeting.

- B. **2017-2018 Cost Allocation.** The Board is requested to approve the Cost Allocation Percentage for Fiscal year 2017-2018.

Motion was made, seconded (Bergel/DeWald) and passed unanimously to approve the 2017-2018 Cost Allocation.

13. **Announcement of Next Regular Meeting:** The next regular meeting of the Board is scheduled for July 12, 2017. **The Board rescheduled the July meeting for July 10th at 2:00 p.m.**

14. **Adjournment** The meeting was adjourned at 7:36pm.

Clerk's Statement: I hereby certify that I am the recording clerk of the Humboldt Bay Fire Joint Powers Authority and that the foregoing is a full, true and correct copy of the minutes passed by the governing Board of the JPA at the special meeting of the Board of Directors held on the 14th of June 2017 at 4:00 p.m. *Jenna Harris, Clerk*