

Humboldt Bay Fire Joint Powers Authority

Board of Directors Special Agenda

Jo Ann Gath, Chair - Ed DeWald, Vice Chair – Kim Bergel, Secretary- Austin Allison, Director

533 C Street Eureka, CA 95501

August 9, 2017

Humboldt Bay Fire Station 1 Classroom

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Attendance**
4. **Approval of the Agenda**
5. **Consent Calendar**
 - A. Budget & Financials: Receive and approve for June 2017
 - B. Minutes: July 10, 2017 & July 20, 2017
6. **Public Comment**

Members of the audience may address the Board. Please give your name and address, and observe a time limit of five minutes. Any matter newly introduced may become an agenda item for action at the next Board meeting.
7. **Public Hearing**
 - A. **2017-2018 Fee Schedule.** The Board will accept input from any interested party relating to the proposed 2017-2018 Fee Schedule.
8. **Communications**
 - A. Public Records Request
 - B. Update of RFP for traffic collision reimbursement
9. **Committee Reports, Discussion and Action, If Any**
 - A. Budget Committee: Directors DeWald & Allison
 - B. Personnel Committee: Directors Gath & Bergel
10. **Old Business**
 - A. **Resolution 2017-1, 2017-2018 Fee Schedule.** The Board, having heard input from the public, will be asked to consider for adoption Resolution 2017-1 2017-2018 Fee Schedule.
11. **New Business**
 - A. **RFP for Legal Services.** The Board is requested to review and approve the RFP for Legal Services, and to direct Staff to distribute proposal to appropriate legal firms.
 - B. **Two Year Service Credit.** The Board is requested to review the provided information and provide staff with direction for the Two Year Service Credit through CalPERS.
 - C. **Administrative Assistant Step Increase.** The Board is requested to approve a salary step increase for the Administrative Assistant based upon staff recommendation and appraisal rating from her annual review.
12. **Announcement of Next Regular Meeting:** The next regular meeting of the Board is scheduled for September 13, 2017.

13. Adjournment

All JPA Board meetings are conducted in accessible locations. If you require American Sign Language interpreters, assistive listening devices, transportation to and from the meeting site or other accommodations to participate in this meeting, these may be requested by calling (707)441-4000 no later than 72 hours in advance of the scheduled meeting time. Any writing or documents provided to a majority of the JPA Board regarding any item on this Agenda are available during normal business hours for public inspection 533 C Street, Eureka CA, or at the scheduled meeting.

Posting Statement: I hereby certify that this agenda, in its entirety, was posted at the following locations on this 4th day of August 2017 at 4:00pm.

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Station 4: 1016 Myrtle Ave. Eureka **Station 5:** 3455 Harris Street, Eureka **Eureka City Hall:** 531 K Street, Eureka

Bill Gillespie, Fire Chief