

**HUMBOLDT No. 1 FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
3455 HARRIS STREET EUREKA, CA 95503-4816**

MINUTES

**Special Meeting of the Board of Directors
September 13, 2016 1:30 p.m. - Board Room - Station 1 - 533 C Street - Eureka, CA**

Exhibit

Crumley	DeWald- Chair	Gath- Vice Chair	Skjonsby	White- Secretary
P	P	P	P	A
		M	2	
2			M	
Y	Y	M	2	A
2		M		
		M	2	

1.0 CALL TO ORDER: **The meeting was called to order at 1:30 p.m.**

2.0 PLEDGE OF ALLEGIANCE

3.0 ATTENDANCE

Present: Directors DeWald, Gath, Crumley, & Skjonsby. Chief Gillespie. Deputy Chief Reynolds. Clerk Harris. Absent: Director White

4.0 APPROVAL OF THE AGENDA

Motion was made, seconded (Gath/Skjonsby) and passed unanimously to approve the agenda.

5.0 CONSENT CALENDAR

1 MINUTES: Regular Board Meeting July 13 2016

2 DEMANDS: July-16

3 BUDGET REPORT: August-16

Motion was made, seconded (Skjonsby/Crumley) and passed unanimously to approve the consent calendar.

6.0 CEREMONIAL **None**

7.0 COMMUNICATIONS **None**

8.0 PUBLIC COMMENT

The Board will accept input from the public on items not included in this agenda.

Director Skjonsby suggested that we have a Station liaison for Stations 2 and 5.

9.0 BOARD AND SPECIAL REPORTS

a. Budget Committee – Directors DeWald & Skjonsby - **NONE**

b. Buildings, Grounds & Apparatus Committee – Director White & Crumley **NONE**

c. JPA Committee - Directors Gath & DeWald, White as alternate **NONE**

10.0 OLD BUSINESS

a. **OPEB Prefunding.** The Board is requested to approve prefunding of the District's OPEB liability in the amount of \$100,000 with PARS.

Motion was made, seconded (Gath/Skjonsby) and passed unanimously with a roll call vote to approve prefunding of the District's OPEB liability in the amount of \$100,000 with PARS.

11.0 NEW BUSINESS

a. **Conflict of Interest.** The Board is requested to review for proposed amendments, the Conflict of Interest Code originally adopted in 1995. The proposed changes are located in Appendix A.

Motion was made and seconded (Gath/Crumley) and passed unanimously to approve the proposed amendments to the Conflict of Interest Code and for the Staff to forward the changes to the County Elections Office.

b. **Fire Code.** The Board is requested to waive reading, read by title only and introduce Ordinance 24, an ordinance adopting the 2016 California Fire Code, Title 24, Part 9, based upon the 2015 International Fire Code; and to set a public hearing a minimum of 30 days after the date of introduction for public comment and adoption.

Motion was made and seconded (Gath/Skjonsby) and passed unanimously to approve the Ordinance 24 approving the 2016 California Fire Code, Title 24, Part 9, based upon the 2015 International Fire Code and set a public hearing during the special meeting on October 19, 2016 at 3:30pm.

c. **Mobile Home Assessment Billing.** The Board is requested to review the current process of Mobile Home Assessment Billing and direct staff on how to continue the billing process.

The Board directed Staff to maintain current billing practices. No action was taken.

12.0 OTHER BUSINESS **None**

13.0 CLOSED EXECUTIVE SESSION. **None**

14.0 ANNOUNCEMENT OF NEXT REGULAR MEETING

The Board will have a special meeting on October 19, 2016 at 3:30 p.m.

15.0 ADJOURNMENT **Meeting was adjourned at 2:54 p.m.**

X
X
X

X

X

X

CLERK'S STATEMENT:
I HEREBY CERTIFY THAT I AM THE RECORDING CLERK OF THE HUMBOLDT NO.1 FIRE PROTECTION DISTRICT and that the foregoing is a full, true and correct copy of the minutes passed by the governing Board of the District at the Regular Meeting of the Board of Directors held on the 13th day of September 2016 at 1:30 p.m. *Jenna Harris*