

**HUMBOLDT No. 1 FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS**
3455 HARRIS STREET EUREKA, CA 95503-4816

Minutes

draft

**Special Meeting of the Board of Directors
July 13, 2016 3:30 p.m. - Board Room - Station 1 - 533 C Street - Eureka, CA**

Crumley	DeWald- Chair	Gath- Vice Chair	Skjonsby	White-Secretary		Exhibit
					1.0 CALL TO ORDER: The meeting was called to order at 3:30 p.m.	
					2.0 PLEDGE OF ALLEGIANCE	
P	P	P	P	A	3.0 ATTENDANCE Present: Directors DeWald, Gath, Crumley & Skjonsby. Chief Gillespie. Deputy Chief Reynolds. Clerk Harris	
					4.0 APPROVAL OF THE AGENDA	
		2	M		The motion was made, seconded (Skjonsby, Gath) and passed unanimously to approve the agenda.	
					5.0 CONSENT CALENDAR	
					1 MINUTES: Regular Board Meeting June 16 2016	X
					2 DEMANDS: June-16	X
					3 BUDGET REPORT: June-16	X
M			2		The motion was made, seconded (Crumley, Skjonsby) and passed unanimously to approve the consent calendar.	
					6.0 CEREMONIAL NONE	
					7.0 COMMUNICATIONS	
					a. Letter from Brenda Brown The Board directed Staff to agendize this item for the September meeting to discuss the process of annual assessment billing for Mobile Home Parks.	X
					b. Bridge List	
					8.0 PUBLIC COMMENT	
					The Board will accept input from the public on items not included in this agenda. NONE	
					9.0 BOARD AND SPECIAL REPORTS	
					a. Budget Committee – Directors DeWald & Crumley NONE	
					b. Buildings, Grounds & Apparatus Committee – Director White & Crumley NONE	
					c. JPA Committee - Directors Gath & DeWald, White as alternate Nothing to report	
					10.0 OLD BUSINESS NONE	
					11.0 NEW BUSINESS	
					a. JPA Reimbursement Allocation. The Board is requested to allocate the \$145,470 reimbursement payment from Humboldt Bay Fire JPA for HFD #1's additional 2% payment for FY 15-16 to reserves.	X
2		M			Motion was made, seconded (Gath/Crumley) and passed unanimously to approve the allocation of the \$145,470 reimbursement payment from Humboldt Bay Fire JPA for HFD #1's additional 2% payment for FY 15-16 to reserves. \$106,610.56 will be allocated to "Post Retirement Supplement" fund. \$38,859.44 to "Asset Replacement/Acquisition" fund.	X
					b. Unassigned Fund Balance. The Board is requested to transfer \$36,445 in unassigned funds from the audited fiscal year 2014-15 budget to the "Asset Replacement/Acquisition" Reserve Fund.	X
M		2			Motion was made, seconded (Crumley/Gath) and passed unanimously to approve the transfer of the \$36,445 in unassigned funds from the audited fiscal year 2014-2015 budget to the "Asset Replacement/Acquisition Reserve Fund.	X
					c. OPEB Funding. The Board is requested to approve prefunding of the District's OPEB liability in the amount of \$100,000 with PARS.	X
					The item was tabled for the next meeting.	
					d. FY 2016-2017 Board Committee Assignments The Chair is requested to assign Board Committee's for FY 2016-2017.	
					The Chair appointed Board Committee's as follows: Budget: DeWald & Skjonsby Buildings, Grounds & Apparatus: Crumley & White JPA Committee: Gath, DeWald Alternate White	
					e. Declaration and Disposal of Surplus Property. The Board is requested to declare used kitchen appliances from Station 2 as surplus, and authorize the disposal of those appliances.	X
2		M			Motion was made, seconded (Gath, Crumley) and passed unanimously to declare the used kitchen appliances from Station 2 as surplus and authorize the disposal of those appliances.	
					12.0 OTHER BUSINESS NONE	
					13.0 CLOSED EXECUTIVE SESSION. NONE	
					14.0 ANNOUNCEMENT OF NEXT REGULAR MEETING September 15, 2016. The next regular meeting has been changed to September 13, 2016 at 1:30p.m.	
					15.0 ADJOURNMENT The meeting was adjourned at 4:25	

CLERK'S STATEMENT: I HEREBY CERTIFY THAT I AM THE RECORDING CLERK OF THE HUMBOLDT NO.1 FIRE PROTECTION DISTRICT and that the foregoing is a full, true and correct copy of the minutes passed by the governing Board of the District at the Regular Meeting of the Board of Directors held on the 13th day of July 2016 at 3:30 p.m. Jenna Harris

