

HUMBOLDT No. 1 FIRE PROTECTION DISTRICT

BOARD OF DIRECTORS

3455 HARRIS STREET EUREKA, CA 95503-4816

DRAFT

MINUTES

Regular Meeting of the Board of Directors

June 18, 2015 5:00 p.m. - Board Room - Station 1 - 533 C Street - Eureka, CA

Secretary Crumley	DeWald	Chair Gath	Vice Chair White		Exhibit	
				1.0 CALL TO ORDER	The meeting was called to order at 5:10 p.m.	
				2.0 PLEDGE OF ALLEGIANCE		
				3.0 ATTENDANCE	Present: Directors Crumley, DeWald, Gath & White; Chief Woods, AC Gillespie, Clerks Harris & Hendricks	
				4.0 APPROVAL OF THE AGENDA	Clerk Hendricks asked to add item 11.J-Liability Relief	
S	M	Y	Y	Motion was made, seconded (DeWald/Crumley) and passed unanimously to approve the agenda with the addition of item 11.j.		
				5.0 CONSENT CALENDAR		
				1 MINUTES:	Regular Board Meeting April 30, 2015	X
				2 DEMANDS:	April & May 2015	X
				3 BUDGET REPORT:	May-15	X
S	M	Y	Y	Motion was made, seconded (DeWald/Crumley) and passed unanimously to approve the Consent Calendar.		
				6.0 CEREMONIAL	None	
				7.0 COMMUNICATIONS		
				a. Reminder-	election filing period is from 7/13-8/7/2015.	
				b. Retirement Letter from Kathi Hendricks		X
				8.0 a. PUBLIC HEARING- Preliminary Budget FY2015-16	The Chair opened the public hearing at 5:18 p.m.	
				The Board asked for input from the public on the proposed preliminary budget for FY 2015-16. Hearing none, the public hearing was closed.		
				b. PUBLIC HEARING-General	None	
				9.0 BOARD AND SPECIAL REPORTS		
				a. Budget Committee – Directors DeWald & Vacant	None	
				b. Buildings, Grounds & Apparatus Committee – Director White & Crumley	None	
				c. JPA Committee - Directors Gath & DeWald, Vacant Alternate	None	
				d. Station 2 Progress	Chief reported framing/sheeting completed; roof to be done soon.	
				e. Department restructuring		X
				Chief Woods presented the future structure of the JPA to the District Board.		
				10.0 OLD BUSINESS		
				a. Budget FY 2015-16.	The Board, after hearing input from the public, was asked to consider adopting the final budget for fiscal year 2015-16 in the amount of \$3,444,401.35.	X
M	N	Y	S	After some discussion related to the District committing an extra 2% over the contracted 35%/65% funding for the JPA with a deficit budget, motion was made, seconded and passed with a 3/1 vote to adopt the budget for fiscal year 2015/16 in the amount of \$3,444,401.35.		
				b. OPEB.	The Board was asked to consider a resolution for investing \$68,093 with PARS to fund other post retirement benefits to be provided to future annuitants.	X
S	M	Y	Y	Motion was made, seconded (DeWald/Crumley) and passed unanimously to approve the funding, and to transfer \$61,497.46 from the Post Retirement Supplement Reserve and to transfer \$6,595.54 from the Financial Reserve Designation to the operating budget for this funding, and to authorize a resolution to invest, with a roll call vote.		
				11.0 NEW BUSINESS		
				a. Electrical Bids, Station 2 Remodel.	The Board was asked to accept the bid for electrical repairs to Station 2 from Spencer Electric in the amount of \$9,000.00.	X
Y	M	Y	S	Motion was made, seconded (DeWald/White) and passed unanimously to accept the lowest bid received from Spencer Electric in the amount of \$9,000.00 to install new electrical subpanel, install electrical and fixtures in the remodel area of Station 2.		
				b. Board Seats Reduction.	The Chair asked consent to prepare a Resolution to place the question on a ballot for the June 2016 election. No action taken.	X
				c. 2nd Extension of Bookkeeping Services Agreement.	The Board was requested to consider approving the second extension of the agreement for bookkeeping services with the Humboldt Bay Fire JPA through June 30, 2020.	X
S	M	Y	Y	Motion was made, seconded (DeWald/Crumley) and passed unanimously to extend the contract with the JPA to provide bookkeeping services through June 30, 2020.		
				d. Resolution No. 15-353 Setting 1985 Benefit Assessment for FY2015-16.	The Board was requested to consider approval of Resolution No. 15-353 setting the 1985 Fire Benefit Assessment for fiscal year 2015-16 in the amount of \$6.00 per unit of benefit.	X
Y	M	Y	S	Motion was made, seconded (DeWald/White) and passed unanimously with a roll call vote to adopt Resolution No. 15-353 Setting the Benefit Assessment fee for FY2015-16 in the amount of \$6.00 per unit of benefit.		
				e. Resolution No. 15-354 Setting 2004 Benefit Assessment for FY2015-16.	The Board was requested to consider approval of Resolution No. 15-353 setting the 2004 Fire Benefit Assessment for fiscal year 2015-16 in the amount of \$12.00 per unit of benefit.	X
Y	S	Y	M	Motion was made, seconded (DeWald/White) and passed unanimously with a roll call vote to adopt Resolution No. 15-354 Setting the Benefit Assessment fee for FY2015-16 in the amount of \$12.00 per unit of benefit.		

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					11.0 New Business - continued	
					f. Gann Limit. The Board was asked to adopt the Gann Limit for Fiscal year 2015-16 in the amount of \$3,837,408.40	x
S	M	Y		Y	Motion was made, seconded (DeWald/Crumley) and passed unanimously to approve the Gann Limit for fiscal year 2015-16 in the amount of \$3,837,408.40.	
					g. Board Vacancy The Board was asked to accept the letter of resignation from Director Carol Petty and direct staff to post a notice of vacancy with a response deadline as required by state code.	x
S	M	Y		Y	Motion was reluctantly made, seconded (DeWald/Crumley) and passed unanimously to accept the resignation of Director Carol Petty, and instruction was given to staff to notice the vacancy as required by State Elections Code.	
					h. Resolution 15-355 recognizing Carol Petty's 12 years of service to the District. The Board is requested to consider approval of Resolution No. 15-355 recognizing Director Petty's 15 years of service to the Humboldt No. 1 FPD.	x
S	M	Y		Y	Motion was made, seconded (DeWald/Crumley) and passed unanimously with a roll call vote to adopt Resolution No. 15-355 Commending Carol L. Petty for her years of service to the Humboldt No. 1 Fire Protection District.	
					i. Resolution 15-356 recognizing Kathi Hendricks' 21 years of service to the District. The Board was requested to consider approval of Resolution No. 15-356 recognizing Executive Secretary Kathi Hendricks' 21 years of service to the Humboldt No. 1 FPD.	x
S	M	Y		Y	Motion was made, seconded (DeWald/Crumley) and passed unanimously with a roll call vote to adopt Resolution No. 15-356 Commending Kathi Hendricks for her years of service to the Humboldt No. 1 Fire Protection District.	
					12.0 OTHER BUSINESS <i>None</i>	
					13.0 CLOSED EXECUTIVE SESSION. <i>None</i>	
					14.0 ANNOUNCEMENT OF NEXT REGULAR MEETING	
					The next regular meeting of the Board is scheduled for September 17, 2015, at 5:00 p.m.	
					15.0 ADJOURNMENT The meeting was adjourned at 6:22.	

Clerk's Statement: I HEREBY CERTIFY THAT I AM THE RECORDING CLERK OF THE HUMBOLDT NO. 1 FIRE PROTECTION DISTRICT and that the foregoing is a full, true and correct copy of the minutes passed by the governing Board of the District at the regular meeting of the Board of Directors held on the 18th of June 2015 at 5:00 p.m.

Kathi Hendricks, Clerk