

# Humboldt Bay Fire Joint Powers Authority

## Board of Directors Regular Meeting Minutes

Jo Wattle - Chair, Austin Allison - Vice Chair, Kim Bergel - Secretary, Kathi Hendricks - Director

3030 L Street Eureka, CA 95501

**June 12, 2019**

4:00 PM Rob Bode Classroom  
(Humboldt Bay Fire Training Classroom)

### 1. Call to Order **The meeting was called to order at 4:02pm**

### 2. Pledge of Allegiance

### 3. Attendance Present: **Directors Allison, Hendricks, Hulstrom & Bergel (4:07). Fire Chief Robertson. Deputy Chief Reynolds. Clerk Harris.**

### 4. Approval of the Agenda

**Motion was made, seconded (Hendricks/Hulstrom) and passed unanimously to approve the agenda.**

### 5. Consent Calendar

- A. Approve Minutes:
  - 1. May 15, 2019
- B. Financials
  - 1. Budget
  - 2. Demands

**Motion was made, seconded (Hulstrom/Hendricks) and passed unanimously to approve the consent calendar.**

### 6. Public Comment

**No one from the public spoke.**

#### A. Public Hearing

- 1. **2019-2020 Budget** The Board will accept input from any interested party relating to the proposed budget for fiscal year 2019-2020 in the amount of \$9,405,130

**Public comment opened at 4:04 and closed at 4:04 with no comment from the public.**

- 2. **2019-2020 Fee Schedule** The Board will accept input from any interested party relating to the proposed fee schedule for fiscal year 2019-2020.

**Public comment opened at 4:05 and closed at 4:05 with no comment from the public.**

- 7. Fire Chief Communications
  - A. Day Wireless Radio Contract Update

8. Board of Director Reports/Announcements

Director Bergel praised HBF for attending more public events. Specifically neighborhood watch meetings.

Director Allison praised the crews for their participation in the various egg drops.

- 9. Committee Reports, Discussion and Action, If Any
  - A. Budget Committee: Director Hendricks & Bergel **None**
  - B. Personnel Committee: Directors Hendricks & Allison **None**

10. Old Business

- A. **2019-2020 Budget** The Board having heard input from the public, will be asked to consider for adoption the FY 2019-2020 budget in the amount of \$9,405,130.00.

Motion was made, seconded (Hendricks/Bergel) and passed unanimously with a roll call vote to adopt the FY 2019-2020 budget in the amount of \$9,405,130.00.

Ayes: Hendricks, Bergel, Hulstrom, Allison

Nos: None

Absent: Wattle

- B. **Resolution 2019-2 Humboldt Bay Fire JPA FY 2019-2020 Fee Schedule.** The Board having heard input from the public, will be asked to consider for adoption Resolution 2019-2 Humboldt Bay Fire Joint Powers Authority FY 2019-2020 Fee Schedule.

Motion was made, seconded (Hulstrom/Hendricks) and passed unanimously with a roll call vote to adopt Resolution 2019-2 Humboldt Bay Fire Joint Powers Authority FY 2019-2020 Fee Schedule.

Ayes: Hendricks, Bergel, Hulstrom, Allison

Nos: None

Absent: Wattle

11. New Business

- A. **2019-2020 Cost Allocation Formula** The Board is requested to approve the Cost Allocation Percentage for Fiscal Year 2019-2020 in the amount of 65% City and 35% District based on the 2016-2018 statistical information.

Motion was made, seconded (Hulstrom/Bergel) and passed unanimously to approve the 2019-2020 cost allocation in the amount of 65% City and 35% District.

- B. HBFL MOU Article 34 G** The Board is requested to review and approve a side letter Article 34 G "Specialty Pay Limitation" with HBFL 652.

**Motion was made, seconded (Hendricks/Hulstrom) and passed unanimously to approve MOU Article 34 G-side letter "Specialty Pay Limitation" with HBF Local 652.**

- C. Resolution 2019-3 Designation of Applicant's Agent Resolution for Non- State Agencies**  
The Board is requested to review and approve Resolution 2019-3 "Designation of Applicant's Agent Resolution for Non-State Agencies" authorizing the Fire Chief and Deputy Chief as authorized agents for federal and state financial assistance.

**Motion was made, seconded (Bergel/Hulstrom) and passed unanimously with a roll call vote to adopt Resolution 2019-3 "Designation of Applicant's Agent Resolution for Non-State Agencies" authorizing the Fire Chief and Deputy Fire Chief as authorized agents for federal and state financial assistance.**

**Ayes: Hendricks, Bergel, Hulstrom, Allison**  
**Nos: None**  
**Absent: Wattle**

**12. Other Business** None

**13. Announcement of Next Regular Meeting: July 10, 2019** The next regular meeting has been reschedule for July 9<sup>th</sup> at 2:00pm at 3030 L Street Eureka, CA.

**14. Adjournment** The meeting adjourned at 4:32pm.

**Clerk's Statement:** I hereby certify that I am the recording clerk of the Humboldt Bay Fire Joint Powers Authority and that the foregoing is a full, true and correct copy of the minutes passed by the governing Board of the JPA at the regular meeting of the Board of Directors held on June 12, 2019 at 4:00 p.m.

*Jenna Harris, Clerk*