

**Humboldt Bay Fire Joint Powers Authority
Board of Directors Regular Meeting Minutes**

Jo Ann Gath, *Chair* - Melinda Ciarabellini, *Vice Chair* - Kim Bergel, *Secretary*- Ed DeWald, *Director*
533 C Street Eureka, CA 95501

August 26, 2015

3:00 PM Humboldt Bay Fire Conference Room

I. Call to Order:

The meeting was called to order at 3:00pm.

II. Pledge of Allegiance

III. Attendance:

Present: Directors Gath, Ciarabellini, DeWald, Bergel (3:25). Chief Woods. Assistant Chief Gillespie. DC Reynolds. Treasurer Howard. Attorney Day-Wilson. Engineers: Freeman, Lahargoue & Broberg. Clerk Harris

IV. Approval of the Agenda:

Motion was made, seconded (Ciarabellini/DeWald) and passed unanimously to approve the Agenda.

V. Consent Calendar

A. Approve Minutes: July 16th 2015 Board Meeting

B. Monthly Financial Reports-Receive and Approve for July 2015

Motion was made, seconded (DeWald/Ciarabellini) and passed unanimously to approve the Agenda.

VI. Public Comment

There was no comment from the public.

This is the time for members of the public who wish to be heard on matters that do not appear on the Agenda. Each speaker is limited to three (3) minutes. Such time allotment or portion thereof shall not be transferred to other speakers. Pursuant to the Brown Act, the Board may not take action on an item that does not appear on the Agenda.

VII. Fire Chief Announcements and/or Reports

A. SCBA Award Letter

B. Station 4 update

C. Cal Fire Coverage

D. Squad

VIII. Committee Reports, Discussion and Action, If Any.

A. Budget Committee: Directors Ciarabellini & DeWald - **NONE**

B. Personnel Committee: Directors Gath & Bergel -**NONE**

IX. New Business – Report, Discussion and/or Action

- A. Health Insurance: Presentation from representatives of Kennan Associates regarding our current health insurance coverage and changes to future coverage.

No action was taken.

- B. Administrative Employment Agreements: Discussion of possible procedures for reviewing employment agreements for JPA Administrative personnel.

No action was taken

- C. Fire Chief Class Pay: The Board is requested to review and approve a revision to the Fire Chief Class, Pay and Supplemental compensation and benefits schedule effective 4/1/2016.

Motion was made, seconded (DeWald/Ciarabellini) and passed unanimously to approve the Fire Chief Class, Pay and Supplemental compensation and benefits schedule effective 4/1/2016.

- D. Resolution 2015-17 Deputy Fire Chief Position: The Board is requested to review and approve the creation of a Deputy Fire Chief position effective 4/1/2016, the Deputy Fire Chief Job description and Resolution 2015-17 establishing a class and pay schedule.

Motion was made, seconded (Ciarabellini/Bergel) and passed unanimously with a roll call vote to approve the creation of a Deputy Fire Chief and Resolution 2015-17 establishing class and pay schedule.

X. Announcement of Next Regular Meeting: September 9, 2015

The next regular meeting will be postponed due to the late date of the August meeting.

XI. Adjournment

The meeting was adjourned at 4:24 p.m.

I hereby certify that I am the recording clerk for the Humboldt Bay Fire JPA Board of Directors and that the above is a true and correct copy of the Minutes for the meeting held on August 26, 2015.

Jenna Harris