

**Humboldt Bay Fire Joint Powers Authority
Board of Directors Meeting Minutes**

Jo Wattle, Chair – Kim Bergel, Director, - Kathi Hendricks, Director- Austin Allison, Director

3030 L Street Eureka, CA 95501

January 9, 2019

4:00 pm Humboldt Bay Fire Training Classroom

Draft

1. **Call to Order** The meeting was called to order at 4:03pm.
2. **Pledge of Allegiance**
3. **Attendance Present: Directors Wattle, Bergel, Hendricks & Messner (alternate). Fire Chief Robertson. Deputy Chief Reynolds. Clerk Harris. Absent: Director Allison.**
4. **Approval of the Agenda**

Motion was made, seconded (Hendricks/Bergel) and passed unanimously to approve the agenda.

5. Consent Calendar

- A. Minutes: December 12, 2018
December 28, 2018

Motion was made, seconded (Hendricks/Bergel) and passed unanimously to approve the consent calendar.

6. Public Comment

Members of the audience may address the Board. Please give your name and address, and observe a time limit of five minutes. Any matter newly introduced may become an agenda item for action at the next Board meeting.

No one from the public spoke.

7. Committee Reports, Discussion and Action, If Any

- A. Budget Committee: Directors Hendricks & Bergel
- B. Personnel Committee: Directors Hendricks & Allison

8. Fire Chief Communications

- A. Community Risk Reduction Specialist
- B. Temporary Administrative Assistant

9. Board of Director Reports/Announcements

None

10. Old Business

- A. **2019 Board Positions** The Board is requested to select a Vice-Chair and Secretary to serve for a term of one year beginning January 2019.

The Board tabled item 10.A for the meeting on February 13.

- B. **2019 Board Committees** The Chair will be asked to appoint a Board member to prospective committees. The committees are as follows; Budget, Personnel and PACE Insurance.

The Board tabled item 10.B for the meeting on February 13.

11. New Business

- A. **MOU with Humboldt Bay Firefighters Local 652** The Board is requested to review and approve the MOU with HBF Local 652 for the period of 1/1/2019-12/31/2023.

Motion was made, seconded (Hendricks/Bergel) and passed unanimously to approve the MOU with Local 652 for the period of January 1, 2019 through December 31, 2023.

- B. **Salary Schedule** The Board will be asked to review and approve the Salary Schedule for the JPA effective 1/1/2019.

Motion was made, seconded (Hendricks/Bergel) and passed unanimously with a roll call vote to approve Resolution 2019-01 approving the Salary Schedule for Humboldt Bay Fire JPA, effective January 1, 2019.

Ayes: Wattle, Bergel, Hendricks, Messner

Noes: None

Absent: Allison

12. **Announcement of Next Regular Meeting:** The next regular meeting of the Board, is scheduled for February 13, 2019 at 4:00pm.

13. **Adjournment** **The meeting adjourned at 4:10.**

Clerk's Statement: I hereby certify that I am the recording clerk of the Humboldt Bay Fire Joint Powers Authority and that the foregoing is a full, true and correct copy of the minutes passed by the governing Board of the JPA at the regular meeting of the Board of Directors held on the 9th of January 2019 at 4:00 p.m.

Jenna Harris, Clerk