

**Humboldt Bay Fire Joint Powers Authority  
Board of Directors Regular Meeting Minutes**

Kim Bergel, Chair – Jo Ann Gath, Vice Chair – Austin Allison, Secretary- Kathi Hendricks, Director  
3030 L Street, Eureka, CA 95501

**August 8, 2018**

3:45 PM Humboldt Bay Fire Training Classroom

Draft

1. **Call to Order** The meeting was called to order at 3:57pm.
2. **Pledge of Allegiance**
3. **Attendance** Present Directors: Allison, Bergel. Wattle (Alternate) Fire Chief Robertson. Clerk Harris.  
Absent: Directors Gath & Hendricks

4. **Approval of the Agenda**

Motion was made, seconded (Wattle/Allison) and passed unanimously to approve the agenda.

5. **Consent Calendar**

- A. Approve Minutes:
  1. June 27, 2018
  2. July 2, 2018
  3. July 13, 2018
- B. Financials
  1. Budget As of July 31, 2018
  2. July Demands

Motion was made, seconded (Allison/Wattle) and passed unanimously to approve the consent calendar.

6. **Public Comment**

*This is the time for members of the public who wish to be heard on matters that do not appear on the Agenda. Each speaker is limited to three (3) minutes. Such time allotment or portion thereof shall not be transferred to other speakers.*

*Pursuant to the Brown Act, the Board may not take action on an item that does not appear on the Agenda.*

No one from the public spoke.

7. **Fire Chief Communications**

- A. Apparatus Status
- B. Cal Fire Coverage
- C. New Hires

8. **Board of Director Reports/Announcements**

None

**9. Committee Reports, Discussion and Action, If Any**

- A. Budget Committee: Director Hendricks & Bergel **None**
- B. Personnel Committee: Directors Hendricks & Allison **None**

**10. Old Business**

- A. **PARS Pension Liability** The Board is requested to authorize participation in the PARS Pension Liability Program.

**Motion was made, seconded (Allison/Wattle) and passed unanimously to approve participation in the PARS pension Liability program.**

**11. New Business**

- A. **Public Relations Committee Report** The Board will hear a report from Humboldt Bay Fire's Public Relations committee, and will discuss desired public relations programs, events, and activities related to existing PR plans

**Engineer Matt Dennis updated the board on what the PR committee has accomplished as well as goals they have. No action was taken.**

- B. **CalPERS Two Year Service Credit** The Board is requested to review the provided information and provide staff with direction for the Two Year Service Credit through CalPERS

**Motion was made, seconded (Allison/Wattle) and passed unanimously to direct staff to proceed with noticing employees of its intent to offer a Two Year Service credit through Cal PERS.**

- C. **Fire Recover USA-Discussion** The Board is requested to review and discuss extending the Fire Recovery USA services to include billing for emergency response recovery reimbursement for vehicle, structure & nuisance fire incidents, water incidents, hazmat incidents, and special rescue incidents

**Motion was made, seconded (Wattle/Allison) and passed unanimously to extend Fire Recovery USA services. Staff will give a report at the next meeting for further discussion on the specifics incidents that the department will expand billing on.**

- D. **JPA Contract Discussion** The Board is requested to review and discuss the existing JPA Contract, confirm the cost allocation, and determine any needed changes.

**Motion was made, seconded (Allison/Wattle) to approve the 2018 Cost Allocation. The board will be asked to review an updated copy of the contract to be presented by staff. Discussion regarding changes to the contract will take place at the next regular meeting.**

**E. Fire Chief Contract** The Board will be asked to review and approve a 3 year, (36) month contract for Fire Chief services with Sean Robertson

**Motion was made, seconded (Wattle/Allison) and passed unanimously to approve a 3 year contact for Fire Chief Services with Sean Robertson.**

**12. Other Business** None.

**13. Announcement of Next Regular Meeting: September 12, 2018**

**14. Adjournment** The meeting was adjourned at 4:34 pm.

**Clerk's Statement:** I hereby certify that I am the recording clerk of the Humboldt Bay Fire Joint Powers Authority and that the foregoing is a full, true and correct copy of the minutes passed by the governing Board of the JPA at the regular meeting of the Board of Directors held on the 8th of August 2018 at 3:45 p.m.

*Jenna Harris, Clerk*