

**Humboldt Bay Fire Joint Powers Authority  
Board of Directors Regular Meeting Minutes**

Kim Bergel, Chair – Jo Ann Gath, Vice Chair – Austin Allison, Secretary- Kathi Hendricks, Director  
3030 L Street, Eureka, CA 95501

**December 12, 2018**

3:45 PM Humboldt Bay Fire Training Classroom

Draft

**1. Call to Order** The meeting was called to order at 3:56pm.

**2. Pledge of Allegiance**

**3. Attendance** Present: Directors Allison, Hendricks & Wattle. Fire Chief Robertson. Deputy Chief Reynolds. Clerk Harris. Absent Director Bergel.

**4. Approval of the Agenda**

Motion was made, seconded (Hendricks/Allison) and passed unanimously to approve the agenda.

**5. Consent Calendar**

A. Approve Minutes:

1. November 14, 2018

B. Financials

1. Budget As of November 30, 2018

Motion was made, seconded (Hendricks/Allison) and passed unanimously to approve the consent calendar.

**6. Public Comment**

*This is the time for members of the public who wish to be heard on matters that do not appear on the Agenda. Each speaker is limited to three (3) minutes. Such time allotment or portion thereof shall not be transferred to other speakers.*

*Pursuant to the Brown Act, the Board may not take action on an item that does not appear on the Agenda.*

No one from the public spoke.

**7. Fire Chief Communications**

None

**8. Board of Director Reports/Announcements**

Director Hendricks announced that Director Gath resigned from HFD.

**9. Committee Reports, Discussion and Action, If Any**

A. Budget Committee: Director Hendricks & Bergel

B. Personnel Committee: Directors Hendricks & Allison

None

## 10. New Business

- A. Alarm Billing Resolution 2018** The Board will be asked to review and approve Resolution 2018-6 a resolution of the Humboldt Bay Fire Joint Powers Authority establishing fees for fire department responses to excessive false fire alarms.

**Motion was made, seconded (Hendricks/Allison) and passed unanimously with a roll call vote to approve Resolution 2018-6 Establishing Fees for Fire Department response to excessive false fire alarms.**

**Ayes: Wattle, Allison, Hendricks**

**Noes: None**

**Absent: Bergel**

- B. Confined Space Contract with HCSD** The Board is requested to review and approve a contract between Humboldt Bay Fire JPA and Humboldt Community Services District with regard to confined space and rescue operations. This extends a previous agreement to December 31, 2022.

**Motion was made, seconded (Hendricks/Allison) and passed unanimously to approve the Confined Space Contract with HCSD through December 31, 2022.**

- C. 2019 Meeting Dates** The Board will be asked to discuss and approve Board meeting dates for Calendar Year 2019 and decide on a time that the meetings will be held.

**Motion was made, seconded (Hendricks/Allison) and passed unanimously to approve the 2019 meeting dates and times for the second Wednesday of each month at 4:00pm.**

- D. 2019 Board Positions** The Board is requested to select a Chair, Vice-Chair and Secretary to serve for a term of one year beginning January 2019.

**The Board nominated and approved Jo Wattle to be the Chair for 2019, and tabled the selection of Vice-Chair and Secretary for the January 2019 meeting.**

- E. 2019 Board Committees** The Chair will be asked to appoint a Board member to prospective committees. The committees are as follows; Budget, Personnel and PACE Insurance.

**Item tabled for the January 2019 meeting.**

## 11. Other Business None

**Open session was closed at 4:04 pm.**

## 12. Closed Session

**Closed session opened at 4:05 pm.**

- A. Labor Negotiations Local 652** Pursuant To Government Code §54957.6 (a)  
No report following closed session is required pursuant to §54957.1 (5)

**Closed Session was closed at 4:15pm with a report of no action taken.**

**13. Announcement of Next Regular Meeting: January 9, 2019.**

**14. Adjournment**            **The meeting adjourned at 4:13pm.**

**Clerk's Statement:** I hereby certify that I am the recording clerk of the Humboldt Bay Fire Joint Powers Authority and that the foregoing is a full, true and correct copy of the minutes passed by the governing Board of the JPA at the regular meeting of the Board of Directors held on the 12th of December 2018 at 3:45 p.m.

*Jenna Harris, Clerk*