

**Humboldt No. 1 Fire Protection District  
Board of Directors Regular Meeting Minutes**

Jo Ann Gath- Chair Jo Wattle- Vice Chair Kathi Hendricks- Secretary Mickey Hulstrom- Director Verne Skjonsby Director  
3030 L Street, Eureka, CA 95501  
**December 12, 2018**  
2:45 PM Humboldt Bay Fire Training Classroom

1. **Call to Order** The meeting was called to order at 2:50pm.
2. **Pledge of Allegiance** Draft
3. **Attendance** Present: Directors Hendricks, Wattle & Hulstrom. Fire Chief Robertson. Deputy Chief Reynolds. Clerk Harris. Absent Director Skjonsby.
4. **Approval of the Agenda** Motion was made, seconded (Hendricks/Hulstrom) and passed unanimously to approve the agenda.
5. **Consent Calendar**
  - A. Approve Minutes:
    1. September 12, 2018
  - B. Financials
    1. Demands
    2. Budget

Motion was made, seconded (Hulstrom/Hendricks) and passed unanimously to approve the Consent Calendar.

6. **Public Comment**

*This is the time for members of the public who wish to be heard on matters that do not appear on the Agenda. Each speaker is limited to three (3) minutes. Such time allotment or portion thereof shall not be transferred to other speakers.*

*Pursuant to the Brown Act, the Board may not take action on an item that does not appear on the Agenda.*

No one from the public spoke.

7. **Fire Chief Communications**
  - A. Strike Team
  - B. CRR Hiring
  - C. JPA Update
8. **Board of Director Reports/Announcements**

There were no updates from the Board.

9. **Committee Reports, Discussion and Action, If Any**
  - A. Budget Committee: Director Hendricks & Wattle
  - B. Buildings, Grounds & Apparatus: Directors Hulstrom & Wattle
  - C. Humboldt Bay Fire JPA Board: Directors Gath & Hendricks. Wattle (alternate)

**10. New Business: Reports/Action Items**

- A. Board Vacancy** The Board will be asked to accept the letter of resignation from Director Jo Ann Gath and direct staff to post a notice of vacancy with a response deadline as required by state code.

**Motion was made, seconded (Hendricks/Hulstrom) with regrets to accept the letter of resignation from Director Gath and the Board directed staff to post a notice of vacancy.**

- B. Board Organization** The Board is requested to elect board officers for the 2019 calendar year. The positions are Chairman or President, Vice Chairman or Vice President, and Secretary according to Board Policy 110 Election of Officers.

**The 2019 Board Officers were elected as follows**

**Chair: Jo Wattle**

**Vice Chair: Mickey Hulstrom**

**Secretary: Kathi Hendricks**

- C. 2019 Board Committees** The Chair is requested to assign Board Standing Committee's for calendar year 2019. The committees are as follows; Buildings, Grounds & Apparatus Committee, Budget Committee, and the JPA Board Committee.

**Chair Wattle assigned the 2019 Board Committees as follows.**

**Buildings/Grounds: Hulstrom/Wattle**

**Budget: Wattle/Hendricks**

**JPA Board: Hendricks/Wattle & Hulstrom Alternate**

- D. 2019 Meeting Dates and Time** The Board is requested to review and approve Date and Start time for 2019 Board Meetings.

**Motion was made, seconded (Hendricks/Hulstrom) to approve the 2019 Board Meeting dates for the second Wednesday of the 3<sup>rd</sup> month of each quarter at 2:45pm. (March 13, June 12, September 11 & December 11 2019).**

**11. Other Business None**

**12. Announcement of Next Regular Meeting: March 13, 2019**

**13. Adjournment The meeting was adjourned at 3:05pm.**

**CLERK'S STATEMENT: I HEREBY CERTIFY THAT I AM THE RECORDING CLERK OF THE HUMBOLDT NO.1 FIRE PROTECTION DISTRICT and that the foregoing is a full, true and correct copy of the minutes passed by the governing Board of the District at the Regular Meeting of the Board of Directors held on the 12th day of December 2018 at 2:45 p.m.  
Jenna Harris, Clerk, HFD#1**