

Humboldt Bay Fire Joint Powers Authority

Board of Directors Regular Meeting Minutes

Kim Bergel, Jo Ann Gath, Kathi Hendricks, Austin Allison

533 C Street Eureka, CA 95501

December 13, 2017

4:00 PM Humboldt Bay Fire Conference Room

1. **Call to Order:** **The meeting was called to order at 4:03pm.**

2. **Pledge of Allegiance**

Draft

3. **Attendance Present: Directors: Allison, Bergel, Gath, and Hendricks. Deputy Chief Reynolds. Clerk Harris.**

4. **Approval of the Agenda**

Motion was made, seconded (Gath/Allison) and passed unanimously to approve the agenda.

5. **Consent Calendar**

A. Approve Minutes: November 8 & November 20, 2017

B. Budget - Receive November 2017

Motion was made, seconded (Hendricks/Allison) and passed unanimously to approve the consent calendar.

6. **Public Comment**

This is the time for members of the public who wish to be heard on matters that do not appear on the Agenda. Each speaker is limited to three (3) minutes. Such time allotment or portion thereof shall not be transferred to other speakers.

Pursuant to the Brown Act, the Board may not take action on an item that does not appear on the Agenda.

None

7. **Fire Chief Announcements and/or Reports**

A. Thank-You's

8. **Committee Reports, Discussion and Action, If Any**

A. Budget Committee: Director Allison

B. Personnel Committee: Directors Gath & Bergel

9. **New Business**

A. **2018 Board Meeting Dates.** The Board is requested to approve meeting dates for the 2018 calendar year, as well as choose a time at which the meetings will be held.

Motion was made, seconded (Hendricks/Gath) and passed unanimously to approve meeting dates for 2018 for the second Wednesday of each month with a start time of 3:45.

- B. **Board Positions.** The Board is requested to select a Chair, Vice-Chair and Secretary to serve for a term of one year beginning January 2018.

Board positions for 2018 are listed below.

Chair: Kim Bergel Vice-Chair: Jo Ann Gath Secretary: Austin Allison

- C. **Board Committee's.** The Chair is requested to assign Board Committees for the 2018 calendar year.

The Board Committees for 2018 are listed below.

Personnel: Allison Hendricks

Budget: Gath & Bergel

Insurance: left open for all members to attend.

- D. **Resolution 2017-6 Establishing Authorization for Summary of Criminal History Information for employment.** The Board is requested to review and approve Resolution 2017-6 establishing authorization for summary criminal history information for employment, licensing and/or certification.

Motion was made/seconded (Hendricks/Gath) and passed unanimously with a roll call vote to approve Resolution 2017-6 Establishing Authorization for Summary of Criminal History Information.

Ayes: Allison, Bergel, Gath & Hendricks

No: None

Absent: None

- E. **Fire Chief Vacancy** The Board will discuss options of filling the vacancy of Fire Chief.

Public Comment: Glenn Ziemer

The board directed staff to meet with the personnel committee and draft a report for the next board meeting. No action was taken.

10. Closed Session

- A. **Public Employment-Fire Chief**

Pursuant to Government Code §54957 (b) (1)

No report following closed session is required pursuant to §54957.1 (5) if no final action is taken. The Chair will report on any action taken in closed session.

There was no closed session.

11. Announcement of Next Regular Meeting: January 10, 2018.

12. Adjournment The meeting was adjourned at 4:35pm.

Clerk's Statement: I hereby certify that I am the recording clerk of the Humboldt Bay Fire Joint Powers Authority and that the foregoing is a full, true and correct copy of the minutes passed by the governing Board of the JPA at the regular meeting of the Board of Directors held on the 13th of December 2017 at 4:00 p.m.

Jenna Harris, Clerk