

**Humboldt Bay Fire Joint Powers Authority  
Board of Directors Regular Meeting Agenda**

Kim Bergel, *Chair* – Jo Ann Gath, *Vice Chair* – Austin Allison, *Secretary*- Kathi Hendricks, *Director*  
3030 L Street, Eureka, CA 95501

**November 14, 2018**

3:45 PM Humboldt Bay Fire Training Classroom

**1. Call to Order**

**2. Pledge of Allegiance**

**3. Attendance**

**4. Approval of the Agenda**

**5. Consent Calendar**

**A. Approve Minutes:**

1. October 10, 2018

**B. Financials**

1. Budget As of October 31, 2018
2. October Demands

**6. Public Comment**

*This is the time for members of the public who wish to be heard on matters that do not appear on the Agenda. Each speaker is limited to three (3) minutes. Such time allotment or portion thereof shall not be transferred to other speakers.*

*Pursuant to the Brown Act, the Board may not take action on an item that does not appear on the Agenda.*

**7. Fire Chief Communications**

- A. Strike Team**
- B. Thank You's**
- C. Badge Pinning Ceremony**
- D. JPA Contract**
- E. Billing for facility use**

**8. Board of Director Reports/Announcements**

**9. Committee Reports, Discussion and Action, If Any**

- A. Budget Committee: Director Hendricks & Bergel**
- B. Personnel Committee: Directors Hendricks & Allison**

## 10. Old Business

## 11. New Business

- A. PARS Investment Strategy** The Board is requested to review and select a PARS Pensions Investment Strategy option.
- B. Rules and Regulations** The Board is requested to review and approve for adoption the following polices: Accommodation for Disabilities, Equal Employment Opportunity, Guides for Accepting Gifts, Outside Employment, Alcohol and Drug Abuse, Sick Leave Reporting, Attendance Policy, Policy Against Harassment in the Workplace- Zero Tolerance, Subpoena of Fire Personnel, Electronic Media Computer Use Policy, Firearms & Weapons- Free Workplace, and Standards of Employee Conduct.
- C. Administrative Assistant Step Increase** The Board is requested to approve a 5% salary step increase within the salary range for the Administrative Assistant based upon staff recommendation.
- D. Resolution 2018-5 Making Certain Finding as Required by PERS concerning the retirement of Anna Gillespie.** The board is requested to review and approve Resolution 2018-5, replacing Resolution 2018-2.

## 12. Other Business

## 13. Closed Session

- A. Labor Negotiations Local 652** Pursuant To Government Code §54957.6 (a)  
No report following closed session is required pursuant to §54957.1(5)

## 14. Announcement of Next Regular Meeting: December 12, 2018.

## 15. Adjournment

All JPA Board meetings are conducted in accessible locations. If you require American Sign Language interpreters, assistive listening devices, transportation to and from the meeting site or other accommodations to participate in this meeting, these may be requested by calling (707)441-4000 no later than 72 hours in advance of the scheduled meeting time. Any writing or documents provided to a majority of the JPA Board regarding any item on this Agenda are available during normal business hours for public inspection 533 C Street, Eureka CA, or at the scheduled meeting.

Posting Statement: I hereby certify that this agenda, in its entirety, was posted at the following locations on this 9th day of November 2018 at 3:00pm.

**Station 1:** 533 C Street, Eureka   **Station 2:** 755 Herrick Ave, Eureka   **Station 3:** 2905 Ocean Ave, Eureka  
**Station 4:** 1016 Myrtle Ave. Eureka   **Station 5:** 3455 Harris Street, Eureka   **Eureka City Hall:** 531 K Street, Eureka

*Sean Robertson, Fire Chief*