

# Humboldt Bay Fire Joint Powers Authority

## Board of Directors Regular Meeting Agenda

Kim Bergel, Chair – Jo Ann Gath, Vice Chair – Austin Allison, Secretary- Kathi Hendricks, Director

3030 L Street Eureka, CA 95501

**March 14, 2018**

3:45 PM Humboldt Bay Fire Training Classroom

### 1. Call to Order

### 2. Pledge of Allegiance

### 3. Attendance

### 4. Approval of the Agenda

### 5. Consent Calendar

- A. Approve Minutes: February 14, 2018  
February 27, 2018

- B. Budget – Receive February 2018

### 6. Public Comment

*This is the time for members of the public who wish to be heard on matters that do not appear on the Agenda. Each speaker is limited to three (3) minutes. Such time allotment or portion thereof shall not be transferred to other speakers.*

*Pursuant to the Brown Act, the Board may not take action on an item that does not appear on the Agenda.*

### 7. Fire Chief Announcements and/or Reports

- A. Fire Chief Recruitment
- B. Firefighter Recruitment
- C. Website
- D. Security Upgrade at Station 1
- E. Workers Comp.

### 8. Board of Director Reports/Announcements

### 9. Committee Reports, Discussion and Action, If Any

- A. Budget Committee: Director Gath & Bergel
- B. Personnel Committee: Directors Hendricks & Allison

### 10. New Business

- A. **Community Risk Reduction Specialist** The board is requested to review and approve the position of Community Risk Reduction Specialist Job Description and Resolution 2018-1 establishing Class and Pay Schedule.
- B. **Executive Secretary Annual Review** The Board is requested to approve a 5% salary step increase within the salary range for the Executive Secretary based upon staff recommendation.

## 11. Announcement of Next Regular Meeting: April 11, 2018.

## 12. Closed Session

- A. Regarding Unrepresented Executive employees contracts pursuant to California Government Code §54957.6
- B. Regarding Local 652 pursuant to California Government Code Section 54957.6

No report following closed session is required pursuant to §54957.1 (5) if no final action is taken. The Chair will report on any action taken in closed session

## 13. Adjournment

All JPA Board meetings are conducted in accessible locations. If you require American Sign Language interpreters, assistive listening devices, transportation to and from the meeting site or other accommodations to participate in this meeting, these may be requested by calling (707)441-4000 no later than 72 hours in advance of the scheduled meeting time. Any writing or documents provided to a majority of the JPA Board regarding any item on this Agenda are available during normal business hours for public inspection 533 C Street, Eureka CA, or at the scheduled meeting.

Posting Statement: I hereby certify that this agenda, in its entirety, was posted at the following locations on this 9th day of March 2018 at 4:00pm.

**Station 1:** 533 C Street, Eureka   **Station 2:** 755 Herrick Ave, Eureka   **Station 3:** 2905 Ocean Ave, Eureka  
**Station 4:** 1016 Myrtle Ave. Eureka   **Station 5:** 3455 Harris Street, Eureka   **Eureka City Hall:** 531 K Street, Eureka

Bill Reynolds, Interim Fire Chief