

**Humboldt Bay Fire Joint Powers Authority  
Board of Directors Regular Meeting Agenda**

Jo Wattle, Chair – Kim Bergel, Director, - Kathi Hendricks, Director- Austin Allison, Director

3030 L Street Eureka, CA 95501

**February 13, 2019**

4:00 pm Humboldt Bay Fire Training Classroom

**1. Call to Order**

**2. Pledge of Allegiance**

**3. Attendance**

**4. Approval of the Agenda**

**5. Consent Calendar**

- A. Minutes: January 9, 2019
- B. Financials

**6. Public Comment**

*Members of the audience may address the Board. Please give your name and address, and observe a time limit of five minutes. Any matter newly introduced may become an agenda item for action at the next Board meeting.*

**7. Committee Reports, Discussion and Action, If Any**

- A. Budget Committee: Directors Hendricks & Bergel
- B. Personnel Committee: Directors Hendricks & Allison

**8. Fire Chief Communications**

- A. CRRS, Amy Conlin
- B. Temporary Administrative Assistant, Bekah Kemp
- C. New HFD Board Member, Robert Murias

**9. Board of Director Reports/Announcements**

**10. Old Business**

- A. **2019 Board Positions** The Board is requested to select a Vice-Chair and Secretary to serve for a term of one year beginning January 2019.
- B. **2019 Board Committees** The Chair will be asked to appoint a Board member to prospective committees. The committees are as follows; Budget, Personnel, PACE Insurance and Humboldt Bay Fire Steering Committee.

**11. New Business**

- A. **Declaration and Disposal of Surplus Property** The Board is requested to declare one used 2002 Horton International 4300 LP "Squad" as surplus, and authorize the transfer of the Squad to the Samoa Peninsula Fire District for the sum of \$1,000.

- B. **Mid-Year Budget Review** The Board is requested to approve the amendments to the 2018-2019 Budget. The amendments do not change the total amount of the budget.
- C. **Deputy Fire Chief** The Board is requested to approve a 5% salary step increase within the salary range for the Deputy Fire Chief based upon staff recommendation, appraisal rating from his annual review and time in position qualifying for step increase.
- D. **Executive Secretary** The Board is requested to approve a 5% salary step increase within the salary range for the Executive Secretary based upon staff recommendation, appraisal rating from her annual review, and time in position qualifying for step increase.

**12. Announcement of Next Regular Meeting:** The next regular meeting of the Board is scheduled for March 13 2019, at 4:00pm.

### 13. Adjournment

All JPA Board meetings are conducted in accessible locations. If you require American Sign Language interpreters, assistive listening devices, transportation to and from the meeting site or other accommodations to participate in this meeting, these may be requested by calling (707)441-4000 no later than 72 hours in advance of the scheduled meeting time. Any writing or documents provided to a majority of the JPA Board regarding any item on this Agenda are available during normal business hours for public inspection 533 C Street, Eureka CA, or at the scheduled meeting.

Posting Statement: I hereby certify that this agenda, in its entirety, was posted at the following locations on this 8th day of February 2019 at 4:00pm.

**Station 1:** 533 C Street, Eureka    **Station 2:** 755 Herrick Ave, Eureka    **Station 3:** 2905 Ocean Ave, Eureka  
**Station 4:** 1016 Myrtle Ave. Eureka    **Station 5:** 3455 Harris Street, Eureka    **Eureka City Hall:** 531 K Street, Eureka

*Sean Robertson, Fire Chief*