

Humboldt Bay Fire Joint Powers Authority

Board of Directors Special Meeting Agenda

Jo Ann Gath, Chair - Melinda Ciarabellini, Vice Chair - Kim Bergel, Secretary- Ed DeWald, Director

533 C Street Eureka, CA 95501

December 16, 2015

1:30 PM Humboldt Bay Fire Conference Room

I. Call to Order

II. Pledge of Allegiance

III. Attendance

IV. Approval of the Agenda

V. Consent Calendar

- A. Approve Minutes: October 22nd 2015 Board Meeting
- B. Monthly Financial Reports-Receive and Approve for October, November 2015

VI. Public Comment

This is the time for members of the public who wish to be heard on matters that do not appear on the Agenda. Each speaker is limited to three (3) minutes. Such time allotment or portion thereof shall not be transferred to other speakers.

Pursuant to the Brown Act, the Board may not take action on an item that does not appear on the Agenda.

VII. Ceremonial

- A. Promotion of Engineer Landry to Captain
- B. Promotion of Battalion Chief Reynolds to Deputy Chief

VIII. Fire Chief Announcements and/or Reports

- A. ISO Public Protection Classification Rating
- B. Administrative Personnel Policy
- C. Donation
 - 1. Thompson
 - 2. Newman

IX. Committee Reports, Discussion and Action, If Any

- A. Budget Committee: Directors Ciarabellini & DeWald
- B. Personnel Committee: Directors Gath & Bergel
 - 1. Report on Negotiations Meeting

X. New Business – Report, Discussion and/or Action

- A. **Financial Audit:** The Board will be asked to review and consider for approval the draft financial audit for the year ended 6/30/2015.
- B. **Resolution Recognizing Administrative Technician II Jan Gillespie:** The Board is requested to approve a resolution recognizing Administrative II Technician Jan Gillespie.
- C. **Interim Fire Chief:** The Board is requested to appoint Assistant Chief Bill Gillespie as the Interim Fire Chief effective January 29, 2016.
- D. **Selection of Board Chair and Vice Chair:** The Board is requested to select a Chair, Vice-Chair and Secretary to serve for a term of one year.
- E. **Board Meeting Dates 2016:** The Board will be asked to approve the proposed Board meeting dates for Calendar Year 2016.

XI. Closed Session

A. Labor Negotiations

Pursuant To Government Code §54957.6 (a)

No report following closed session is required pursuant to §54957.1(5) if no final action is taken. The Chair will report on any action taken in closed session.

XII. Announcement of Next Regular Meeting: January 14, 2016.

XIII. Adjournment

All JPA Board meetings are conducted in accessible locations. If you require American Sign Language interpreters, assistive listening devices, transportation to and from the meeting site or other accommodations to participate in this meeting, these may be requested by calling (707)441-4000 no later than 72 hours in advance of the scheduled meeting time. Any writing or documents provided to a majority of the JPA Board regarding any item on this Agenda are available during normal business hours for public inspection 533 C Street, CA, or at the scheduled meeting.

Posting Statement: I hereby certify that this agenda, in it's entirety, was posted at the following locations on this 11th day of December 2015 at 5:00pm.

Station 1: 533 C Street, Eureka **Station 2:** 755 Herrick Ave, Eureka **Station 3:** 2905 Ocean Ave, Eureka
Station 4: 1016 Myrtle Ave. Eureka **Station 5:** 3455 Harris Street, Eureka **Eureka City Hall:** 531 K Street, Eureka

Ken Woods, Fire Chief