



## Humboldt No. 1 Fire Protection District Board of Directors Special Meeting Minutes

Jo Wattle - Chair, Robert Murias – Vice Chair, Jeana Herbst- Secretary, TK Williams- Director

**September 18, 2023**

**3:00 PM**

**Rob Bode Training Classroom 3030 L Street Eureka, CA 95501**

Pursuant to Assembly Bill 361, public meetings will be conducted both in person and telephonically through Zoom. Rob Bode Training Classroom is open to the public. If you cannot attend in person and would like to speak on an agenda item, you can access the meeting remotely here:

Please click the link below to join the webinar

<https://us02web.zoom.us/j/82202198196?pwd=T1I4aE1R1NWU1ZXM2YzOWd4L05BQT09>

Meeting ID: 822 021 8196

Passcode: 95501

**Telephone Access:**

**+1 669 900 6833**

1. **Call to Order** **The meeting was called to order at 3:00pm.**
2. **Pledge of Allegiance**
3. **Attendance** **Present: Directors Wattle, Murias, Herbst & Williams. Fire Chief Robertson. Deputy Chief Reynolds. Clerk Harris**
4. **Approval of the Agenda**  
**Motion was made, seconded (Murias/Herbst) and passed unanimously with a roll call vote to approve the agenda.**  
**Ayes: Wattle, Murias, Herbst & Williams**  
**Noes:**  
**Absent:**  
**Abstain:**
5. **Consent Calendar**  
*Consent Calendar items are considered to be routine by HFD #1 Board of Directors and will be enacted by a single action. Unless Board Directors or members of the public request removal of an item for separate discussion and/or action, the Consent Calendar will not be read. There will be no separate discussion of these items.*

### **A. Board Meeting Minutes**

Recommendation: Approve the regular Board minutes of 6.14.2023

**Motion was made, seconded (Murias/Herbst) and passed unanimously with a roll call vote to approve the consent calendar.**

**Ayes: Wattle, Murias, Herbst & Williams**

**Noes:**

**Absent:**

**Abstain:**

## 6. Public Comment

*Each speaker is limited to three (3) minutes. Such time allotment or portion thereof shall not be transferred to other speakers. Pursuant to the Brown Act, the Board may not take action on an item that does not appear on the Agenda*

**3:02pm No one from the public spoke.**

## 7. Board of Director Reports/Announcements

**Director Williams introduced himself.**

## 8. Fire Chief Announcements

- A. Staffing updates **HBF currently has two vacancies at the position of Engineer and one at Firefighter. A Battalion Chief has indicated he is in backgrounds with another department. Currently we have three firefighter applicants in backgrounds and one applicant that has already successfully completed the process. The next academy will start October 16.**
- B. Reminder of joint meeting **September 26 5:30pm.**
- C. Wildland response update **HBF sent out resources for three weeks. The Water Tender was out for one week and the E8136 was out for 2 weeks as part of a strike team.**

## 9. New Business

- A. **EMC Research Inc. Polling Report** The Board is requested to receive the polling report from EMC Research Inc.  
**The Board was given a presentation from EMC Research and there was no action taken.**
- B. **Engineer Report** The Board is requested to receive a draft of the Engineer report from Bartle Wells Engineering.  
**The Board was given a presentation from Bartle Wells Engineering and there was no action taken.**
- C. **Humboldt Bay Fire JPA Contract** The Board is requested to discuss the Humboldt Bay Fire JPA contract.  
**The Board discussed the Humboldt Bay Fire JPA contract and there was no action taken.**

## 10. Other Business **None**

**11. Announcement of Next Meeting:** December 13, 2023.

**12. Adjournment** **The meeting adjourned at 4:53pm.**

**Clerk's Statement:** I hereby certify that I am the recording clerk of the Humboldt No. 1 Fire Protection District and that the foregoing is a full, true and correct copy of the minutes passed by the governing Board of the District at the regular meeting of the Board of Directors held on March 8, 2023 at 3:00 p.m.

Jenna Harris, Clerk