



Humboldt No. 1 Fire Protection District Board of Directors Special Meeting Minutes

Jo Wattle - Chair, Robert Murias - Vice Chair, Jeana Herbst- Secretary, TK Williams- Director, Vacant

May 10, 2023 3:00 PM

3030 L Street Eureka, CA 95501

Pursuant to Assembly Bill 361, public meetings will be conducted both in person and telephonically through Zoom. Humboldt Bay Fire is open to the public. If you cannot attend in person and would like to speak on an agenda item, you can access the meeting remotely here:

Please click the link below to join the webinar

<https://us02web.zoom.us/j/87256338256?pwd=S1FKdm5VbGFDSTIFU3dxRmhjRXVwZz09>

Meeting ID: 872 5633 8256

Passcode: 95501

Telephone Access:

+1 669 900 6833

1. **Call to Order** The meeting was called to order at 3:08 pm.
2. **Pledge of Allegiance**
3. **Ceremonial**
 - A. **Swear in TK Williams**
4. **Attendance Present: Directors Wattle, Herbst & Williams. Fire Chief Robertson. Deputy Chief Reynolds. Clerk Harris. Absent: Director Murias.**
5. **Approval of the Agenda**

Motion was made, seconded (Herbst/Williams) and passed unanimously with a roll call vote to approve the agenda.

Ayes: Wattle, Williams, Herbst

Noes

Abstain

Absent: Murias
6. **Consent Calendar**

Consent Calendar items are considered to be routine by HFD #1 Board of Directors and will be enacted by a single action. Unless Board Directors or members of the public request removal of an item for separate discussion and/or action, the Consent Calendar will not be read. There will be no separate discussion of these items.

 - A. **Board Meeting Minutes 3.8.2023**

Recommendation: Approve the regular Board minutes of 3.8.2023.
 - B. **Resolution 23-395 Teleconference Public Meetings Pursuant to AB 361**

Recommendation: Adopt Resolution 23-395 re-authorizing the District to continue with teleconference public meetings pursuant to AB 361.

Motion was made, seconded (William/Herbst) and passed unanimously with a roll call vote to approve the consent calendar.

Ayes: Wattle, Williams, Herbst

Noes

Abstain

Absent: Murias

7. Public Comment

Each speaker is limited to three (3) minutes. Such time allotment or portion thereof shall not be transferred to other speakers. Pursuant to the Brown Act, the Board may not take action on an item that does not appear on the Agenda

8. Board of Director Reports/Announcements

9. Fire Chief Announcements

A. Policies and Procedures

B. Engine update

C. Awards dinner

D. Assessment update

10. New Business

A. 2023-2024 Preliminary Budget The Board is requested to review and approve the 2023-2024 preliminary budget in the amount of \$4,221,471.68 and set a time and date for a public hearing.

Motion was made, seconded (Williams/Herbst) and passed unanimously with a roll call vote to approve the 2023-2024 preliminary budget in the amount of \$4,171,471.68 and set a public hearing for June 14, 2023 at 3:00pm.

Ayes: Wattle, Williams, Herbst

Noes

Abstain

Absent: Murias

B. Preliminary Fee Schedule The Board will be asked to review and approve the 2023-2024 preliminary fee schedule and set a time and date for a public hearing.

Motion was made, seconded (Williams/Herbst), and passed unanimously with a roll call vote to approve the 2023-2024 preliminary fee schedule and set a public hearing for June 14, 2023 at 3:00pm.

Ayes: Wattle, Williams, Herbst

Noes

Abstain

Absent: Murias

C. 2023 Board Committees The Chair will be asked to make assignments to the remaining committee vacancies for 2023.

The Chair appointed the 2023 Board Committees

HBF JPA Wattle, Murias Alternate: Williams

Budget: Murias & Williams

Building/Grounds/Apparatus: Herbst & Wattle

D. Board Vacancy The board is requested to direct staff to post a notice of vacancy with a response deadline as required by state code.

Motion was made, seconded (Herbst/Williams) and passed unanimously with a roll call vote to direct staff to post a notice of board member vacancy.

Ayes: Wattle, Williams, Herbst

Noes

Abstain

Absent: Murias

E. Extension of Bookkeeping Agreement The Board is requested to approve the extension of the agreement for bookkeeping services with Humboldt Bay Fire JPA through June 30, 2028.

Motion was made, seconded (Herbst/Williams) and passed unanimously with a roll call vote to approve the agreement for bookkeeping services with Humboldt Bay Fire JPA through June 30, 2028.

Ayes: Wattle, Williams, Herbst

Noes:

Abstain:

Absent: Murias

11. Other Business None

12. Announcement of Next Meeting: June 14, 2023.

13. Adjournment The meeting adjourned at 3:49 pm.

Clerk's Statement: I hereby certify that I am the recording clerk of the Humboldt No. 1 Fire Protection District and that the foregoing is a full, true and correct copy of the minutes passed by the governing Board of the District at the regular meeting of the Board of Directors held on May 11, 2023 at 3:00 p.m.

Jenna Harris, Clerk