



## Humboldt Bay Fire Joint Powers Authority Board of Directors Regular Meeting Minutes

Jo Wattle - Chair , Kim Bergel – Vice-Chair, Scott Bauer - Secretary Marcia Butler-Smith – Director  
*This will be a virtual meeting held via Zoom. See details below.*

**September 8, 2021**

4:00 PM 533 C Street Eureka, CA 95501

**Please click the link below to join the webinar**

<https://us02web.zoom.us/j/89630576302?pwd=dnICSFNxaG0rM2F1cGNyL3YzbW1LZz09>

**Meeting ID: 896 3057 6302**

**Password: 95501**

**Telephone Access:**

1+ 669 900 6833 US

**Meeting ID: 896 3057 6302**

**Password: 95501**

1. **Call to Order** The meeting was called to order at 4:04pm.
2. **Attendance** Present: Directors Wattle, Bergel, Bauer & Butler-Smith. Fire Chief Robertson. Clerk Harris. BC Citro.
3. **Approval of the Agenda** Motion was made, seconded (Bergel/Bauer) and passed unanimously to approve the agenda with the removal of item 10E and moving item 10C immediately following public comment.
4. **Consent Calendar**
  - A. Meeting Minutes:
    - i Regular Minutes 6.9.2021Motion was made, seconded (Bauer/Bergel) and passed unanimously to approve the consent calendar.
5. **Public Comment**

*Each speaker is limited to three (3) minutes. Such time allotment or portion thereof shall not be transferred to other speakers. Pursuant to the Brown Act, the Board may not take action on an item that does not appear on the Agenda*

**A. Public Comment:** The board will accept input from the public on items not included on this agenda.  
**No one from the public spoke.**
6. **Fire Chief Communications**
  - A. Strike team update
  - B. Mental health update
  - C. Deputy Chief contract renewal
  - D. Donations
    - i Wildberries \$250
    - ii Larry O Womack \$500
7. **Board of Director Reports/Announcements**  
None
8. **Local 652 Reports/Announcements**

None

**9. Closed Session**

**A. Public Employment §54957**

Fire Chief: Review public employee contract

**B. Personnel Review § 54957 (b) (1)**

Fire Chief: Review public employees performance evaluation

Open Session closed at 4:23pm and Closed Session opened at 4:24pm.

Closed session closed at 4:47 pm with a report for Director Wattle of no action taken.

Open session resumed at 4:47 pm.

**10. New Business**

**A. Fire Chief Contract** The Board will be asked to review and renew the employment contract for Fire Chief with Sean Robertson through July 31, 2023.

**Motion was made, seconded (Bergel/Bauer) and passed unanimously to renew the employment contract for Fire Chief with Sean Robertson through July 31, 2023.**

**B. Fire Chief Step Increase** The Board will be asked to consider authorizing a step increase for Fire Chief Sean Robertson based upon the evaluation presented to him during closed session.

**Motion was made, seconded (Bergel/Butler-Smith ) and passed unanimously to approve a step increase of 5% for Fire Chief Sean Robertson based upon the evaluation presented to him during closed session.**

**C. Resolution 2021-4 Commending Dr. Eric Gerdes** The board will be asked to review and adopt Resolution 2021-4 commending Dr. Eric Gerdes for his continued service to Humboldt Bay Fire Joint Powers Authority.

**Motion was made, seconded (Bauer/Bergel) and passed unanimously with a roll call vote to approve Resolution 2021-4 Commending Dr. Eric Gerdes for his continued service to Humboldt Bay Fire Joint Powers Authority.**

**Ayes: Wattle, Bergel, Bauer & Butler-Smith**

**Nos: None**

**Abstain: None**

**Absent: None**

**D. Strategic Plan** The board is asked to review and approve Humboldt Bay Fire' strategic plan for 2021-2026.

**Motion was made, seconded (Bergel/Butler-Smith) and passed unanimously to approve Humboldt Bay Fire's strategic plan for 2021-2026.**

**E. ~~2019-2020 Audit Report~~** The board is asked to review and approve the ~~2019-2020 financial audit report.~~

**Tabled for October 13, 2021 meeting.**

**11. Other Business None**

**12. Announcement of Next Regular Meeting:** October 13, 2021.

**13. Adjournment The meeting adjourned at 5:05 pm.**

**Clerk's Statement:** I hereby certify that I am the recording clerk of the Humboldt Bay Fire Joint Powers Authority and that the foregoing is a full, true and correct copy of the minutes passed by the governing Board of the JPA at the regular meeting of the Board of Directors held on September 9, 2021 at 4:00 p.m. Jenna Harris, Clerk