



**Humboldt Bay Fire Joint Powers Authority
Board of Directors Special Meeting Minutes**

Jo Wattle - Chair , Austin Allison - Vice Chair, Kim Bergel – Secretary, Kathi Hendricks - Director
3030 L Street Eureka, CA 95501

January 28, 2020

4:00 PM Rob Bode Classroom
(Humboldt Bay Fire Training Classroom)

1. **Call to Order** *The meeting was called to order at 4:08pm.*

2. **Pledge of Allegiance**

3. **Attendance** *Present: Directors Bergel, Allison, Hendricks & Wattle. Fire Chief Robertson. Deputy Chief Reynolds. Clerk Harris.*

4. **Approval of the Agenda**
Motion was made, seconded (Hendricks/Allison) and passed unanimously to approve the agenda.

5. **Public Comment**
 - A. **Public Comment** *This is the time for members of the public who wish to be heard on matters that do not appear on the Agenda. Each speaker is limited to three (3) minutes. Such time allotment or portion thereof shall not be transferred to other speakers. Pursuant to the Brown Act, the Board may not take action on an item that does not appear on the Agenda.*

No one from the public spoke.

6. **Fire Chief Communications**
 - A. New Recruits
 - B. City Manager, Dean Lotter

7. **Board of Director Reports/Announcements**
None

8. **Committee Reports, Discussion and Action, If Any**
 - A. Budget Committee: Director Hendricks & Bergel
 - B. Personnel Committee: Directors Wattle & Allison
 - C. PACE: Allison & Wattle
 - D. Steering: Hendricks & Bergel

9. New Business

- A. Selection of Board Positions** The Board is requested to select a Chair, Vice-Chair and Secretary to serve for a term of one year beginning January 2020.

The following board positions were selected for 2020.

Chair: Wattle

Vice Chair: Bergel

Secretary: Allison

- B. Selection of Board Committees:** The Chair will be asked to appoint Board members to prospective committees.

Chair Wattle selected the following committees.

Budget Committee: Director Hendricks & Bergel

Personnel Committee: Directors Wattle & Allison

PACE: Allison & Wattle

Steering: Wattle & Bergel

- C. Resolution 2020-1 Salary Schedule** The Board will be asked to review and approve Resolution 2020-1 Salary Schedule for the JPA effective 1/1/2020. The salary schedule will be adopted annually by Resolution in conformance with CalPERS requirements.

Motion was made, seconded (Hendricks/Allison) and passed unanimously with a roll call vote to approve Resolution 2020-1 2020 Salary Schedule.

Ayes: Hendricks, Allison, Bergel, Wattle

Noes:

Abstain:

Absent:

- D. Resolution 2020-2 Approving the FAIRA JPA agreement and updated liability risk coverage agreement** The Board will be asked to review and approve Resolution 2020-2 approving the sixth amended joint powers agreement of the Fire Agencies Insurance Risk Authority and the Updated Liability Risk Coverage Agreement.

Motion was made, seconded (Allison/Hendricks) and passed unanimously with a roll call vote to approve Resolution 2020-2 approving the sixth amended joint powers agreement of FAIRA and the Updated Liability Risk Coverage Agreement.

Ayes: Hendricks, Allison, Bergel, Wattle

Noes:

Abstain:

Absent:

- E. Closing of CCCU Bank Account** The Board will be asked to approve the closure of Humboldt Bay Fire JPA membership with Coast Central Credit Union and for the remaining funds to be withdrawn and made payable via cashier's check to Humboldt Bay Fire Joint Powers Authority.

Motion was made, seconded (Allison/Bergel) and passed unanimously to approve the closure of Humboldt Bay Fire JPA membership with Coast Central Credit Union and for the remaining funds to be withdrawn and made payable via cashier's check to Humboldt Bay Fire Joint Powers Authority.

10. Other Business

11. Announcement of Next Regular Meeting: February 12, 2020

12. Adjournment **The meeting adjourned at 4:21pm.**

Clerk's Statement: I hereby certify that I am the recording clerk of the Humboldt Bay Fire Joint Powers Authority and that the foregoing is a full, true and correct copy of the minutes passed by the governing Board of the JPA at the regular meeting of the Board of Directors held on January 28, 2020 at 4:00 p.m.

Jenna Harris, Clerk