



**Humboldt Bay Fire Joint Powers Authority
Board of Directors Regular Meeting Agenda**

Jo Wattle - Chair , Austin Allison - Vice Chair, Kim Bergel – Secretary, Kathi Hendricks - Director
3030 L Street Eureka, CA 95501

March 11, 2020

4:00 PM Rob Bode Classroom
(Humboldt Bay Fire Training Classroom)

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Attendance**
4. **Approval of the Agenda**
5. **Consent Calendar**
 - A. Meeting Minutes
 - i Regular Meeting January 28, 2020
 - ii Budget Committee Meeting February 12, 2020
6. **Public Comment**
 - A. **Public Comment** *This is the time for members of the public who wish to be heard on matters that do not appear on the Agenda. Each speaker is limited to three (3) minutes. Such time allotment or portion thereof shall not be transferred to other speakers. Pursuant to the Brown Act, the Board may not take action on an item that does not appear on the Agenda.*
7. **Fire Chief Communications**
 - A. Introduction Eureka City Manager Dean Lotter
 - B. Director Hendricks Resignation
 - C. HBF Annual Report of 2019
 - D. Evaluations
 - E. Department Awards Dinner 4.11.2020
 - F. BC Truck
 - G. Capital Improvement Projects

8. Board of Director Reports/Announcements

9. Committee Reports, Discussion and Action, If Any

- A. Budget Committee: Director Vacant & Bergel
- B. Personnel Committee: Directors Wattle & Allison
- C. PACE: Allison & Wattle
- D. Steering: Wattle & Bergel

10. New Business

- A. **Mid Year Budget FY 2019-2020** The Board is requested to review and approve the adjustments to the FY 19-20 Budget.
- B. **Deputy Chief Step Increase** The Board is requested to approve a 5% salary step increase within the salary range for the Deputy Fire Chief based upon Fire Chief recommendation, appraisal rating from his annual review, and time in position qualifying for step increase. The Deputy Fire Chief is currently at Step 3, Range MM1.
- C. **Contract with HazMAT JPA for Administrative Services** The Board is requested to review and approve the Administrative Services Agreement with the HazMat JPA.
- D. **2020 Cost Allocation** The Board is requested to approve the 2020 Cost Allocation Percentage for FY 2020-2021
- E. **Tri Counties Banking Updates** The Board is requested to approve account signers and treasurer for the JPA Tri Counties Banking accounts.
- F. **Resolution 2020-03** The Board is requested to approve Resolution 2020-03 memorializing the officers for Humboldt Bay Fire JPA Board of Directors.
- G. **Board Committees** The Chair is requested to update and appoint board committees due to the vacancy of Kathi Hendricks.
- H. **Resolution 2020-04** The Board is requested to approve Resolution 2020-04 commending Kathi Hendricks.
- I. **Rejection of Claim** The Board is requested to reject the claim in its entirety for an accident involving the Pierce Tiller on February 24, 2020.
- J. **Eureka Payments** The Board is requested to approve Sean Robertson as the signer for the Eureka Payments West American account.

11. Other Business

12. Announcement of Next Regular Meeting: April 8, 2020.

13. Adjournment

All JPA Board meetings are conducted in accessible locations. If you require American Sign Language interpreters, assistive listening devices, transportation to and from the meeting site or other accommodations to participate in this meeting, these may be requested by calling (707)441-4000 no later than 72 hours in advance of the scheduled meeting time. Any writing or documents provided to a majority of the JPA Board regarding any item on this Agenda are available during normal business hours for public inspection 533 C Street, Eureka CA, or at the scheduled meeting.

Posting Statement: I hereby certify that this agenda, in its entirety, was posted at the following locations on this 6th day of March 2020 at 12:00pm.

Station 1: 533 C Street, Eureka **Station 2:** 755 Herrick Ave, Eureka **Station 3:** 2905 Ocean Ave, Eureka
Station 4: 1016 Myrtle Ave. Eureka **Station 5:** 3455 Harris Street, Eureka **Eureka City Hall:** 531 K Street, Eureka

Sean Robertson, Fire Chief