

# Humboldt Bay Fire Joint Powers Authority

## Board of Directors Special Meeting- Personnel Committee Minutes

Kim Bergel, Chair – Jo Ann Gath, Vice Chair – Austin Allison, Secretary- Kathi Hendricks, Director

533 C Street Eureka, CA 95501

**January 9, 2018**

2:30 pm Humboldt Bay Fire Conference Room

**I. Call to Order** The meeting was called to order at 2:37 pm.

**II. Attendance Present: Directors: Allison, Hendricks & Gath. Acting Fire Chief Reynolds. Clerk Harris**

**III. Public Comment**

*Members of the audience may address the Board. Please give your name and address, and observe a time limit of three minutes. Any matter newly introduced may become an agenda item for action at the next Board meeting.*

**No one from the public spoke.**

**IV. New Business – Report, Discussion and/or Action**

- A. **Fire Chief Vacancy.** The Personnel Committee will listen to a report from staff and discuss the process of filling the vacancy of Fire Chief and to develop a recommendation for presentation to the full Board at the next regular meeting.

**The personnel committee will recommend to the full board, an Open Recruitment of Fire Chief that will be conducted internally (Option 2). The full board will discuss the details of the process including but not limited to a timeline, assessment parameters, interview panel members etc.**

**V. Other Business**

*Other business as necessary so that Humboldt Bay Fire can perform its functions as authorized by law and which has arisen within seventy two (72) hours prior to this meeting, and may be considered under the Brown Act.*

**None**

**VI. Announcement of Next Regular Meeting:** The next regular meeting of the Board is scheduled for January 10, 2018.

**VII. Adjournment** The meeting was adjourned at 2:59pm.

Clerk's Statement: I hereby certify that I am the recording clerk of the Humboldt Bay Fire Joint Powers Authority and that the foregoing is a full, true and correct copy of the minutes passed by the governing Board of the JPA at the regular meeting of the Board of Directors held on the 9th of January 2018 at 2:30 p.m.

Jenna Harris, Clerk